



RETURN THIS FORM TO
PACES FARM HOA – MC/NCC
 c/o All-in-One Community Management
 5200 Dallas Highway, Suite 200 #266
 Powder Springs, GA 30127

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 FAX: 678-363-6481
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www.allinonemgmt.com

PACES FARM MC/NCC MODIFICATION REQUEST FORM

PROPERTY ADDRESS: _____ LOT #: _____

DATE: _____ DAYTIME PHONE: _____

NAME: _____

EMAIL ADDRESS (important): _____

MODIFICATION(S) REQUESTED

Check appropriate box

FENCE(S) Specify materials, style & attach sketch on plat Specify paint or stain color and provide sample	REPAINTING Paint Mfg. & Color(s) Provide paint samples & specify areas
LANDSCAPING including tree removal Specify materials & attach sketch	ROOF REPLACEMENT Manufacturer, type & color – May need to provide sample
POOL(S) & SPA(S) Attach plans with exact specs (2 sets)	STRUCTURE ADDITION Provide 2 sets of plan drawings with elevations and include list of materials to be used
RECREATIONAL EQUIPMENT Specify type (play set, trampoline, etc.) & attach sketch with specific location	STRUCTURE MODIFICATION Provide 2 sets of plan drawings with elevations and include list of materials to be used
	OTHER Include detailed description and plans if applicable

MODIFICATION(S) DESCRIPTION

(Attach additional information as necessary)

FOR MC/NCC ONLY

Date Received:	<input type="checkbox"/>	By Email	<input type="checkbox"/>	By Mail	<input type="checkbox"/>	In Person
Date Reviewed:						
MC/NCC Reviewer(s):						
Date Responded:						
<input type="checkbox"/> APPROVED		<input type="checkbox"/> CONDITIONAL APPROVAL **		<input type="checkbox"/> DISAPPROVED **		
**Explanation:						

NOTE: Please allow up to fifty (50) days after required docs and information are submitted to the MC/NCC in writing. Only one request per MC/NCC form will be accepted. Remember to submit color samples, drawings, sketches or site plans as applicable. FOR YOUR PROTECTION: Inquire with your City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc).

APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE MC/NCC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.

NOTE: Improvement work may not commence without written approval of your community HOA Board and/or MC/NCC.

Unauthorized improvements are subject to removal at the expense of the homeowner.

Lot owners have 1 year to commence work; and 90 days to complete work, once commenced. Lot Owners must follow the plan as submitted--if Lot Owners desire to make any modifications to the submitted plans, a new Architecture Form must be filed prior to the commencement of the work.